

# Kell High School 2017 1<sup>st</sup> Semester Exam Information



Dear Kell Parents,

As we approach the closing this semester, preparations for final examinations are beginning. We want to provide you with information concerning our school operations at this important time of the year. **PLEASE READ CAREFULLY!**

- Students will take comprehensive final examinations covering the curriculum of their current courses. These examinations will be given according to the schedule below. Cobb County School District policy does not allow any exams to be given early.

### Exams – Friday, December 15 – Wednesday, December 21

	Friday December 15	Monday December 18	Tuesday, December 19	Wednesday, December 20
8:20 – 9:54	1 <sup>st</sup> Period	1 <sup>st</sup> Period Regular Class (1A EXAM ONLY)	1 <sup>st</sup> Period Exam (including 1B Exam)	3 <sup>rd</sup> Period Exam (including 3A Exam)
10:00 – 11:40	2 <sup>nd</sup> Period	2 <sup>nd</sup> Period Regular Class (2A EXAM ONLY)	2 <sup>nd</sup> Period Exam (including 2B Exam)	4 <sup>th</sup> Period Exam (including 4A Exam)
11:46 – 1:50	3 <sup>rd</sup> Period Regular Class (3B EXAM ONLY)	Lunch served 11:45 – 12:15 Study Hall for the remainder of the day	BUSES LEAVE CAMPUS AT 11:35 <i>(Sack lunches will be available at dismissal.) Students <u>will not</u> be allowed to leave prior to 11:30 and also <u>will not</u> be allowed to remain on campus after buses are dismissed.</i>	
1:56 – 3:30	4 <sup>th</sup> Period Regular Class (4B EXAM ONLY)			
	BUSES LEAVE CAMPUS AT 3:35			

- During the days of final examinations, each student should make every effort to be fully prepared. All classes will meet on Friday. Students will be dismissed from school at 11:35 a.m. on Tuesday, December 19<sup>th</sup> and Wednesday, December 20<sup>th</sup>. Monday, we will have exams in the morning and it is considered a full day of school. Parents who want their student(s) to stay all day must complete the form below. **Early dismissal will be authorized on Monday for all students unless the school receives this form by Wednesday, December 13, 2017.**
- Students will be expected to return all textbooks and students should return media center materials before the end of the semester or make payments for lost or damaged textbooks. Payments may be made to the bookkeeper, Mrs. Hollar. Students who have lost or damaged textbooks and/or media center material fines must clear them prior to receiving textbooks at the beginning of the Spring Semester 2018 or participate in Graduation.
- No Student will be dismissed from the final exam room prior to the end of the designated time. Please plan accordingly.**
- If it is necessary for students to miss a final examination because of illness, hospitalization or family emergency, the parent must notify the school in advance. Parents should send an email to Dr. Susan Stoddard detailing the days and reason for absence. With administrative approval, the time and date for final makeup must be scheduled with the teacher of record.

Sincerely,

*Andy Bristow*

Dr. Andy Bristow, Principal  
Kell High School

### 2017 Fall Final Exam Week

*Detach and Return to Attendance Office by Wednesday, December 13, 2017*

I **do not** want my student \_\_\_\_\_ to leave early on Monday, December 18<sup>th</sup>.  
(Please Print)

\_\_\_\_\_  
Parent/Guardian (Print Name)

\_\_\_\_\_  
Parent/Guardian Signature